



Disaster Recovery and Rebuilding Fund Grant Application Checklist

Eligible organizations:

- community-based 501(c)3 nonprofit
- faith-based organization, or
- governmental units (having an Memorandum of Understanding in place with the Community Foundation)
- serves the four-county Beaufort, Jasper, Hampton and/or Colleton Counties

Eligible projects:

- support disaster response, recovery, and rebuilding services to people
- meets needs not filled by state, federal, or other nonprofit agencies

A complete application will include:

Fully completed and signed Disaster Recovery and Rebuilding Fund Grant Application form

Completed Budget form

Attachments, including:

- annual budget
- current financial statements*
- most recent audited financial statements* +
- most recent IRS Form 990*
- board list*
- position description, if the request is for a position

* These documents are not required if your organization has current copies posted on the Community Foundation's "The Giving Marketplace"

+ For organizations with \$500,000 or more in gross annual revenues, an audited financial statement is required. For organizations with less than \$500,000 in gross annual revenues, financial statements and compilations (with attestation statement) is required.]

In the event that a grant is awarded, you can expedite the payment process by submitting the Automatic Deposit Form along with your grant application.

Completed applications should be mailed, faxed, or e-mailed to:

Kevin Smith, VP for Grantmaking and Community Leadership
Community Foundation of the Lowcountry
Post Office Box 23019
Hilton Head Island, SC 29925
FAX: 843-681-9101
ksmith@cf-lowcountry.org.